

Blindman Valley Agricultural Centre (BVAC)

Located at 5202 – 51 Street, Bentley, AB T0C 0J0

(Hall is accessed from 53 Street)

(Mailing Box 611, Bentley, AB T0C 0J0)

Features:

- Main Hall is 25 m x 18 m (82 ft x 60 ft)
 - Seating capacity up to 460 people
 - Different sizes of meeting rooms are available
- Hardwood dance floor (30 ft x 40 ft)
- Stage area with attached dressing rooms
- Spacious kitchen – **No dishes**
- Bar area
- Air conditioning
- Large Screen and Projector available for use at an additional cost

General Information:

➤ Decorations:

- Due to the significant damage that can be caused by decorations, they are not allowed to be taped or tacked to any walls, carpet, and hardwood floors inside the facility or hung from the ceiling. **Absolutely no ceiling tiles are to be removed to hang decorations.** There are diamond shaped corkboards on the walls for your decorating use. **Confetti, glitter rice, foil and open flame candles are not allowed. If evidence indicates that any of above are not adhered to, a portion or all of the Damage Deposit will be withheld.**

➤ Tables and Chairs:

- Tables and chairs are located in the main storage area. The Ag Centre currently has 425 padded chairs. There are 34 6-ft rectangular tables, 33 5-ft round tables (21 wooden and 12 plastic) and 2 4-ft rectangular tables. The tables will need to be moved individually. *Please do not drag any tables or chairs across the floor as it may result in damage to the floor and thus the loss of your Damage Deposit.*
- **UNDER NO CIRCUMSTANCES** are any of the tables and/or chairs to be removed from the inside of the building.

➤ Set-Up/Take down:

- The renter is responsible for all of the set-up and take-down of the facility immediately after the completion of the function. This includes remove all personal property, take out all garbage, ensure that all doors are locked and no garbage in the parking lot.

➤ Vacating the Premises:

- The facility can be rented daily from 9:00 am until 3:00 am. It is essential that the facility be vacated by the completion time as stated on the contract or there will be additional charges. Daily renters must vacate the premises by 3:00 am or an additional day may be charged.

➤ Hall viewing:

- A potential renter or renter will only be entitled to two (2) showings per rental bookings. Any showings that a potential renter or renter receives is counted towards the two (2) showings upon rental, whether it was before or after signing rental agreement. This does not include the Walk in

or Walk out. If any additional viewings or access to the hall is required there is a \$25.00 fee/per visit.

➤ **Board Access:**

- Any board member has the right to inspect the facility during any event to ensure all regulations are being met.

➤ **Serving Alcohol:**

- The serving of alcohol is allowed for events held in the Ag Centre provided that all Alberta Liquor Control Board rules and/or regulations for the private resale of alcohol are adhered to. Acquiring necessary liquor permits is the responsibility of the renter. Failure to comply with the provincial liquor laws may result in loss of the right to use the facility. Private permits and ALCB rules and regulations for private resale of alcohol can be obtained from a liquor store or you can contact the Alberta Gaming & Liquor Commission at (780) 447-8600 or www.aglc.gov.ab.ca
- All supplies are the responsibility of the renter.
- **EXTRA HOST LIABILITY INSURANCE** when serving alcohol is **REQUIRED** and is the responsibility of the renter. Bentley & District Ag Society must be named as additional named insured. Check out www.palcanada.com or call 1-800-661-1608 for more information or Foster Park Baskett (780) 489-4961.

➤ **Responsibility and Insurance:**

- The renter is responsible for not only the organization of the event, but also is responsible to ensure that all rules and regulations are followed from the event's start to its completion as stated in the contract. Conduct, behaviour and actions of all those attending the function are the responsibility of the renter.
- If the renter does not normally carry liability insurance coverage, he/she should obtain the appropriate insurance coverage specifically for the booking/event.
- Extra Host Liability Insurance is the responsibility of the renter. Check with your own insurance company or checkout www.palcanada.com or call 1-800-661-1608 for more information.
- The *Town of Bentley* requires a "Special Events Permit" to be filed in some cases and is the responsibility of the renter. Check with the town office (403) 748-4044.

➤ **Campground Facilities:**

- Are available in the immediate vicinity. Please contact *Town of Bentley* to (403) 748-4044 to make reservations. Please mention that you are coming to a function at the hall and they will try to reserve spots at the north end, which is the closest to the hall. Only paid reservations are guaranteed. There is **NO CAMPING IN THE HALL PARKING LOT.**

Failure to comply with any and all of the stated conditions will result in forfeiture of all or part of the Damage Deposit and/or extra charges.

The facility is for the community's use and is run by volunteers.

Thank you for doing your part to ensure that your conduct and the care you give to it will allow the facility to continue to be used and enjoyed by others.

If you have any questions about the use of the facility you can contact Hall manager at 403-598-1275 or blindmanvalleyagcenter@gmail.com.

We appreciate your support and hope the facility serves your needs.

Blindman Valley Agricultural Centre Rental Agreement

Contact Name: _____

Mailing Address: _____ City: _____ Postal Code: _____

Telephone Number: _____ (res.) _____ (wrk) _____ (cell)

Email: _____

Date(s) of Function: _____ Type of Function: _____

1. Will ensure full payment of the rental fee to hold the above date and will pay the extra costs, including the Damage Deposit 30 days prior to my function. Will ensure payment of any and all extra charges that exceed the amount of the Damage Deposit which may result due to overtime usage or costs resulting from misuse/abuse. Following the inspection of the facility by the proper authority for any damage, negligence, extra cleaning required (including carpet), missing items, etc., any or all of the deposit being refunded will be returned to the renter within 3 weeks of the rental date.
2. The key to the facility will be released to the authorized renter when the walk through is complete, only if both the Rental Fee and the Damage Deposit have been paid in full. The key is to be returned upon the completion of the walk out. If the key is not returned or if the key is assumed lost, the full Damage Deposit will be kept. Report a lost or stolen key to the Bentley & District Ag Society as soon as it is evident that it has been lost or stolen. Contact the booking representative.
3. Removal of any Ag Centre equipment from within the Centre is STRICTLY PROHIBITED. Any supplies/equipment required beyond those currently at the Ag Centre is the responsibility of the renter.
4. Will obtain all necessary permits and licenses, as well as Extra Host Liability Insurance if alcohol is served.
5. Acknowledges that the hall is a non-smoking environment and will keep it as such.
6. Renters assume all risk for the security of the facility and for any loss or personal injury, and accept full responsibility for the behaviour of all guest/patrons/employees attending their function. No animals/birds/reptiles are permitted in the hall at anytime.
7. The renter will have two (2) showings, if required with their booking. These two (2) are including any viewings either before or after this agreement was signed. This does not include the Walk in or walk out. If any additional viewings or access to the hall is required there is a \$25.00 fee/per visit.
8. In the case of cancellation, the Rental Fee will be refunded as follows. If less than 30 days notice is given, no refund of damage deposit. If 30 to 90 days notice is given, 1/2 of damage deposit will be refunded. If more than 90 days notice is given than full damage deposit refunded. If the hall is able to be rebooked than your full damage deposit will be refunded. All refunds are subject to a \$50.00 cancellation fee.

The renter shall indemnify and save harmless the Bentley & District Ag Society, its agents, employees and volunteers, from and against claims, demands, losses, damages, actions, suits or proceedings by third parties that arise out of a private booking of the Centre.

IN A CASE WHERE ANY OF THE ABOVE TERMS OR ANY OF THE CONDITIONS OF THE BVAC INFORMATION PACKAGE WERE NOT ABIDED BY, THE BENTLEY & DISTRICT AG SOCIETY RESERVES THE RIGHT TO WITHHOLD ALL OR A PORTION OF THE DAMAGE DEPOSIT.

I, _____ (Signature), the signee on behalf of
_____ group/organization. Lessee,

HAVE READ THROUGH, UNDERSTAND AND AGREE TO THE BLINDMAN VALLEY AGRICULTURAL CENTRE CONDITIONS LISTED IN THE INFORMATION PACKAGE AND TO THE TERMS OF THE RENTAL AGREEMENT AS OUTLINED BELOW.

Bentley & District Ag Society representative: _____ Date: _____

BVAC RENTAL RATES

(Prices are subject to change – All prices include GST R141088294)

MAIN HALL RENTAL

1. Commercial Rate – per day	\$800.00	\$ _____
2. Wedding Package - Non-prime time (October 1 - April 30)	\$800.00	\$ _____
3. Wedding Package - Prime time (May 1 - September 30)	\$950.00	\$ _____
(normally includes the wedding day, the day before starting at noon and the day after until noon)		
4. Weekday per day – Mon – Thurs	\$400.00	\$ _____
5. Weekend per day – Fri, Sat or Sun.	\$600.00	\$ _____
6. Set-Up (the night before – after 6 pm)	\$125.00	\$ _____
7. Take-down (next morning by noon)	\$125.00	\$ _____
8. Screen Rental	\$75.00	\$ _____
9. Projector Rental	\$75.00	\$ _____
Clean-up Fee (Mandatory on all rentals)		\$300.00
	TOTAL RENTAL OWING	\$ _____

Damage Deposit – COMPULSORY

Damage Deposit –		\$ _____
If wedding package rental damage deposit is \$950.00 for prime or \$800.00 for non-prime.		
If weekend rental damage deposit is \$600.00.		
If weekday rental damage deposit is \$400.00.		
Non-refundable Administrative fee (Mandatory on all rentals)		\$50.00
	TOTAL DEPOSIT PAYMENT DUE NOW	\$ _____
	TOTAL RENTAL AND DEPOSIT OWING	\$ _____
	DEPOSIT PAID	\$ _____
	BALANCE OWING	By _____ \$ _____

Damage deposit can be e-Transferred to bentleyagsociety@gmail.com

These costs must be paid at least 30 days prior to your function and before a key is released.

If any outside doors are not locked there is a \$100.00 penalty per door charged.

Please submit a copy each of the rental agreement and pricing sheet with your rental fee to the Blindman Valley Ag Centre, C/O PO Box 611, Bentley, AB T0C 0J0 or email to blindmanvalleyagcenter@gmail.com.

(revised June 2022)